ARDL ANNUAL DINNER 2025
FRIDAY 16 May 2025
BOOKING TERMS AND CONDITIONS

1. Booking arrangements

1.1. Applications for places/tables should be made on the attached booking form and sent to ARDL@blakemorgan.co.uk between **Monday 24 February 2025** and **Friday 28 February 2025**.

1.1.1. Forms sent before this deadline will not be considered and nor will they be returned;

1.1.2. Forms sent after the deadline will be considered and the timetable below altered and notified to the booking guest accordingly.

1.2. Bookings must be made on the attached completed booking form and must be made by email to the above address.

1.3. Places will be allocated on a first come first served basis.

1.4. A reserve list will be kept and tables/place(s) reallocated on a first come first served basis. Bookings are limited to two tables per organisation, firm or Chambers. Should you wish to book more than two tables, please note this on your booking form and consideration will be given to this request after the booking period (24 to 28 February 2025) is closed.

1.5. Confirmation of successful reservation of a table/place(s) and an invoice will be sent by email to the main contact identified on the booking form on or before **Friday 7 March 2025**.

1.6. The names of guests, notification of whether they are ARDL members and dietary requirements must be provided to ARDL@blakemorgan.co.uk on or before **Friday 28 March 2025.**

1.7. Payment in full is required by **Friday 14 March 2025.** Please send cheques made payable to 'ARDL' to ARDL C/O Blake Morgan, New Kings Court, Tollgate, Chandler's Ford, Hants, SO53 3LG. Please contact ARDL at ARDL@blakemorgan.co.uk for alternative methods of payment.

2. Tickets

2.1. Tables seat 12.

2.2. Bookings can be requested for either a whole table or for individual / smaller group tickets.

2.3. Please indicate on the booking form if you wish to reserve either a table or an individual place.

3. Guests

3.1. The person in whose name the table is booked must be an ARDL member.

4. Cost

4.1. The cost per ticket is **£170**.

5. Cancellations

5.1. There will be no refunds for cancellations made after payment has been received by ARDL. ARDL will, however, take reasonable steps to reallocate the table / place and, where it succeeds in doing so, a full refund will be payable.

5.2. ARDL reserves the right to cancel the dinner without refunds to ticketholders in the event that the Guildhall (the Dinner venue) withdraws its availability with insufficient notice to enable ARDL to withdraw, without payment, from its agreement/s with caterers and/or other suppliers.

6. Covid 19

6.1. ARDL asks guests not to attend if they have symptoms of Covid.

Any failure to comply with these terms and conditions may mean that the booking is cancelled.